

Make Your Blackboard Course Unavailable

Once your course is finished it must be made unavailable to your students. They should not be able to access it after class is finished.

1. To make your course unavailable to your students, log in to Blackboard.
2. Click on **Control Panel** under the left navigation bar.
3. In the **Course Options** section Click on **Settings**.
4. In the next window, click on **Course Availability**.
5. Under **Set Availability** mark the **Make Course Available No** radio button.
6. Click the **Submit** button at the bottom right of your screen.
7. Click **OK**, then click **OK** again to complete the change. Your course is now unavailable to your students.