

Change Your Student Password

All FCCJ passwords expire every 90 days. Passwords need to be a minimum of 6 alphanumeric characters in length and **a mixture of lower case, upper case and numerics and may not contain 3 or more characters from your User ID**. You may change your password at any time by doing the following.

1. From the FCCJ home page, click the **Student Logon** button in the **Artemis Online Services** section.
2. Enter your **User ID** and **Password** in the boxes
3. Click the **Log On** button.
4. In the **Personal Information** section, click the **Change Password** link.
5. You may be prompted to read and agree to the End User License Agreement. Read it carefully.
6. Enter your current Password.
7. Enter your new password.
8. Confirm your new password by typing it again.
9. Click the **Change Password** button.
10. You will receive confirmation that the password was changed.