

## FLORIDA STATE COLLEGE AT JACKSONVILLE

## NON-COLLEGE CREDIT COURSE OUTLINE

COURSE NUMBER: DEA 0936

COURSE TITLE: Seminar

PREREQUISITE(S): Successful completion of first & second term dental assisting courses

COREQUISITE(S): DEA 0851

TOTAL CONTACT HOURS: 28 (28 Lecture/ 0 Lab/ 0 Clinic)

(For Office Use Only:  
Vocational Credits 1.0 )

FACULTY WORKLOAD POINTS: 0.93

STANDARDIZED CLASS SIZE  
ALLOCATION: 24

## COURSE DESCRIPTION:

This course, which is offered concurrently with the students' externship experience, is designed to offer the students an opportunity to share knowledge that they have gained in clinical practice with their peers. In addition, approximately half of the scheduled meeting time will be devoted to preparing the students for the Dental Assisting National Board examination.

SUGGESTED TEXT(S): Bird & Robinson, Modern Dental Assisting,  
W. B. Saunders, 9<sup>th</sup> edition, 2008.

Review Questions and Answers for Dental Assisting, Mosby,  
2008

IMPLEMENTATION DATE: Fall Term, 2008 (20091) Proposal 2008-32

REVIEW OR MODIFICATION DATE:

| COURSE TOPICS |   | CONTACT HOURS<br><u>PER TOPIC</u> |                 |
|---------------|---|-----------------------------------|-----------------|
| I             | Knowledge sharing from externship experiences | 14                                | (Lec 14, Lab 0) |
| II            | DANB preparation                              | 14                                | (Lec 14, Lab 0) |
|               | A. General Chairside                          |                                   |                 |
|               | B. Infection Control (ICE)                    |                                   |                 |
|               | C. Radiology (RHS)                            |                                   |                 |

PROGRAM TITLE: Dental Assisting

COURSE TITLE: Dental Assisting Seminar

CIP NUMBER: 0317.010100

LIST PERFORMANCE STANDARD ADDRESSED:

NUMBER(S): TITLES(S):

Depending on each individual dental practice varying standards are addressed. Emphasis is placed on the following outcomes:

02.0 DEMONSTRATE THE ABILITY TO COMMUNICATE AND USE INTERPERSONAL SKILLS EFFECTIVELY-

-The student will be able to:

- 02.01 Develop basic listening skills.
- 02.02 Develop basic observational skills and related documentation strategies in written and oral form.
- 02.03 Identify characteristics of successful and unsuccessful communication including barriers.
- 02.04 Respond to verbal and non-verbal cues.
- 02.05 Compose written communication using correct spelling, grammar, and format.
- 02.06 Use appropriate medical terminology and abbreviations.
- 02.07 Recognize the importance of courtesy and respect for patients and other health care workers and maintain good interpersonal relationships.
- 02.08 Recognize the importance of patient/client education regarding health care.
- 02.09 Adapt communication skills to varied levels of understanding and cultural orientation.
- 02.12 Distinguish between factual reports and personal opinion.
- 02.13 Read and discuss technical material.

03.0 DEMONSTRATE LEGAL AND ETHICAL RESPONSIBILITIES--The student will be able to:

- 03.05 Discuss the importance of maintaining confidentiality of information, including computer information.
- 03.06 Recognize the limits of authority and responsibility of health care workers.
- 03.07 Recognize and report illegal and unethical practices of health care workers.



**FLORIDA STATE COLLEGE AT  
JACKSONVILLE  
At Jacksonville**

**Course Learning Outcomes & Assessment**

NOTE: Use either the Tab key or mouse click to move from field to field. The box will expand to accommodate your entry.

|   |   |
|---|---|
| <b>Section 1</b>                          |   |
| COURSE PREFIX AND NUMBER: <u>DEA 0936</u> | SEMESTER CREDIT HOURS (CC): _____<br>CONTACT HOURS (NCC): <u>28</u> |
| COURSE TITLE: <u>Seminar</u>              |   |

|  |  |   |
|--|--|---|
| <b>Section 2</b>   |  |   |
| TYPE OF COURSE: (Click on the box to check all that apply)   |  |   |
| <input type="checkbox"/> <b>AA Elective</b>  | <input type="checkbox"/> <b>AS Required Professional Course</b>  | <input type="checkbox"/> <b>College Prep</b>          |
| <input type="checkbox"/> <b>AS Professional Elective</b>   | <input type="checkbox"/> <b>AAS Required Professional Course</b> | <input type="checkbox"/> <b>Technical Certificate</b> |
| <input type="checkbox"/> <b>Other _____</b>  | <input checked="" type="checkbox"/> <b>PSAV</b>                  | <input type="checkbox"/> <b>Apprenticeship</b>        |
| <input type="checkbox"/> <b>General Education: (For General Education courses, you must also complete Section 3 and Section 7)</b> |  |   |

|   |  |   |
|---|--|---|
| <b>Section 3 (If applicable)</b>                                  |  |   |
| INDICATE BELOW THE DISCIPLINE AREA FOR GENERAL EDUCATION COURSES: |  |   |
| <input type="checkbox"/> <b>Communications</b>                    | <input type="checkbox"/> <b>Social &amp; Behavioral Sciences</b> | <input type="checkbox"/> <b>Mathematics</b> |
| <input type="checkbox"/> <b>Natural Sciences</b>                  | <input type="checkbox"/> <b>Humanities</b>                       |   |

|  |  |   |   |  |  |
|--|--|---|---|--|--|
| <b>Section 4</b>                                   |  |   |   |  |  |
| INTELLECTUAL COMPETENCIES:                         |  |   |   |  |  |
| <input checked="" type="checkbox"/> <b>Reading</b> | <input checked="" type="checkbox"/> <b>Speaking</b>  | <input checked="" type="checkbox"/> <b>Critical Analysis</b>    | <input type="checkbox"/> <b>Quantitative Skills</b>         | <input type="checkbox"/> <b>Scientific Method of Inquiry</b>       |  |
| <input checked="" type="checkbox"/> <b>Writing</b> | <input checked="" type="checkbox"/> <b>Listening</b> | <input checked="" type="checkbox"/> <b>Information Literacy</b> | <input checked="" type="checkbox"/> <b>Ethical Judgment</b> | <input checked="" type="checkbox"/> <b>Working Collaboratively</b> |  |

| <b>Section 5</b>         |  |                                 |
|--------------------------|--|---------------------------------|
| <b>LEARNING OUTCOMES</b> |  | <b>METHOD OF ASSESSMENT</b>     |
| •                        | Completers will discuss the legal and ethical practices employed in their clinical sites | Written examination             |
| •                        | Completers will prepare for successful completion of the Dental Assisting National Board | DANB successful completion rate |

|   |                        |
|---|------------------------|
| <b>Section 6</b>  |                        |
| Name of Person Completing This Form: <u>Dr. Jeffrey Smith</u> | Date: <u>2-14-2008</u> |