

FLORIDA STATE COLLEGE AT JACKSONVILLE
OFFICIAL ADULT EDUCATION COURSE OUTLINE

COURSE NUMBER: ASE 0062
COURSE TITLE: GED Writing
PREREQUISITE(S): None
COREQUISITE(S): None
DEPARTMENT OF EDUCATION NUMBER: 9900021
CIP NUMBER: 1532.010201
LCP A
LABORATORY ACTIVITIES: N/A
GRADUATION REQUIREMENT: N/A
CREDIT: 0
FACULTY WORKLOAD POINTS: 2.56

MAJOR CONCEPTS/CONTENT:

The purpose of the GED program is to prepare students for academic and personal success through obtaining the necessary skills required to pass the Official GED Test and be awarded a State of Florida High School Diploma. This program strives to motivate students not only to obtain a GED but also to utilize the acquired skills in the workforce and to achieve career and vocational training and job placement success.

CATALOG COURSE DESCRIPTION:

This course is designed to provide instruction for the writing portion of the General Education Development (GED) Test, which offers the opportunity to earn a high school equivalency diploma. Academic instruction covers both general writing skills and the composition of the essay.

SUGGESTED TEXT(S): A variety of adult oriented textbooks are used to teach the course.

IMPLEMENTATION DATE: Fall Term, 1998

REVIEW OR MODIFICATION DATE: September 2004

After successfully completing this course the student will be able to:

01.0 DEMONSTRATE AND APPLY ADVANCED LANGUAGE SKILLS THROUGH WRITING AND COMMUNICATING IDEAS EFFECTIVELY -- The student will be able to:

- 01.01 Apply basic rules of mechanics including capitalization, punctuation, and spelling related to possessives, contractions, and homonyms. (LA.B.1.4.3)
- 01.02 Apply basic rules of grammar usage, including subject-verb agreement, verb tense, verb forms, and use of pronouns. (LA.B.1.4.3)
- 01.03 Apply basic rules of sentence structure, including parallelism, and avoidance of run-on sentences, sentence fragments, and comma splices. (LA.B.1.4.3)
- 01.04 Revise the organization of documents demonstrating unity, coherence, effective text divisions, and topic sentences. (LA.A.1.4.1, LA.A.1.4.3, LA.B.1.4.1, LA.B.1.4.2, LA.B.1.4.3, LA.B.2.4.3)
- 01.05 Analyze and revise workplace and community, instructional or "how-to," and informational documents for sentence structure, usage, and mechanics. (LA.A.1.4.1, LA.A.1.4.2, LA.A.2.4.4, LA.A.2.4.6, LA.A.2.4.7)
- 01.06 Plan and compose well-organized writing samples on a given topic, utilizing the rules of Edited American English (EAE). (LA.B.1.4.1, LA.B.1.4.2, LA.B.2.4.1, LA.B.2.4.3)
- 01.07 Plan, compose and edit an expository essay responding to a given topic using appropriate word choice, development, and organization following conventions of Edited American English (EAE). (LA.B.1.4.1, LA.B.1.4.2, LA.B.1.4.3, LA.B.2.4.1)
- 01.08 Plan, compose and edit workplace and community documents (e.g. letter of intent, resumes, employment applications, job descriptions, interview questions and responses, insurance forms, and consumer concerns). (LA.B.2.4.1, LA.B.2.4.2, LA.B.2.4.3)