

FLORIDA STATE COLLEGE AT JACKSONVILLE

FORM 4C: OFFICIAL HIGH SCHOOL COURSE OUTLINE

COURSE NUMBER: AHS 0506
COURSE TITLE: Career Research and Decision-Making
PREREQUISITE(S): None
COREQUISITE(S): None
DEPARTMENT OF EDUCATION NUMBER: 1700380
LABORATORY ACTIVITIES: None
GRADUATION REQUIREMENT: None
CREDIT: .5 (High School Credit)
FACULTY WORKLOAD POINTS: 2.56
MAJOR CONCEPTS/CONTENT:

The purpose of this course is to teach decision-making and self assessment skills, help students develop self-esteem, and enable students to make career choices.

The content should include, but not be limited to the following:

- goal-setting and decision-making processes
- self-assessment
- sources of educational and career information
- occupational areas and educational requirement
- sources of educational financial assistance
- education and career planning
- postsecondary education and training opportunities
- writing, listening, viewing, and speaking skills for applications

CATALOG COURSE DESCRIPTION:

This course will assist students in understanding the career planning process and the world of work. Students will assess their work related values, interests and abilities and discover how these relate to career choice. Other topics covered include strategies for building self-esteem, analysis of decision-making skills and methods of career research. The use of computerized career planning software is included.

SUGGESTED TEXT(S): None
IMPLEMENTATION DATE: Fall Term, 1995 (961) (was AHS 0974)
REVIEW DATE: Fall Term, 1997 (981)
May 2005

COURSE OUTLINE: AHS 0506 Career Research and Decision Making

After successfully completing this course, the student will be able to perform the following:

1. Identify and demonstrate use of the steps of systematic goal-setting and decision-making processes.
2. Demonstrate use of techniques for self-assessment to determine personal career interests and capabilities.
3. Demonstrate use of strategies for identifying personal strengths and weaknesses and making improvements.
4. Demonstrate use of career resources to identify preferred occupational fields, career opportunities within each field, employment prospects, and education or training requirements.
5. Demonstrate appropriate writing, listening, viewing, and speaking skills needed to successfully apply for postsecondary education or work.
6. Demonstrate knowledge of financial aid to obtain assistance for postsecondary education.
7. Develop a personal education and career plan.

**Florida Department of Education
COURSE DESCRIPTION - GRADES 9-12, ADULT**

Subject Area: Research and Critical Thinking

Course Number: 1700380

Course Title: Career Research and Decision Making

Credit: 0.5

- A. Major Concepts/Content.** The purpose of this course is to enable students to make informed career choices and develop the skills needed to successfully plan and apply for college or a job.

The content should include, but not be limited to, the following:

- goal-setting and decision-making processes
- self-assessment
- sources of career information
- occupational fields and educational requirements
- postsecondary education and training opportunities
- writing, listening, viewing, and speaking skills for applications and interviews
- sources of educational financial assistance
- career planning

This course shall integrate the Goal 3 Student Performance Standards of the Florida System of School Improvement and Accountability as appropriate to the content and processes of the subject matter.

Course student performance standards must be adopted by the district, and they must reflect appropriate Sunshine State Standards benchmarks.

- B. Special Note.** None

- C. Course Requirements.** These requirements include, but are not limited to, the benchmarks from the Sunshine State Standards that are most relevant to this course. Benchmarks correlated with a specific course requirement may also be addressed by other course requirements as appropriate. Some requirements in this course are not addressed in the Sunshine State Standards. Other subject areas and content may be used to fulfill course requirements.

After successfully completing this course, the student will:

- 1. Identify and demonstrate use of the steps of systematic goal-setting and decision-making processes.**
- 2. Demonstrate use of techniques for self-assessment (e.g., inventories, journals, surveys, interviews) to determine personal career interests and capabilities.**

LA.A.2.4.4 locate, gather, analyze, and evaluate written information for a variety of purposes, including research projects, realworld tasks, and self-improvement.

- 3. Demonstrate use of strategies for identifying personal strengths and weaknesses and making improvements.**
- 4. Demonstrate use of career resources to identify preferred occupational fields, career opportunities within each field, employment prospects, and education or training requirements.**
 - LA.A.2.4.6** select and use appropriate study and research skills and tools according to the type of information being gathered or organized, including almanacs, government publications, microfiche, news sources, and information services.
 - LA.A.2.4.8** synthesize information from multiple sources to draw conclusions.
 - LA.B.2.4.4** select and use a variety of electronic media, such as the Internet, information services, and desktop publishing software programs, to create, revise, retrieve, and verify information.
- 5. Demonstrate appropriate writing, listening, viewing, and speaking skills needed to successfully apply for postsecondary education or work (e.g., writing a letter of application, résumé, or essay; compiling a portfolio; filling out an application; participating in an interview).**
 - LA.A.1.4.3** refine vocabulary for interpersonal, academic, and workplace situations, including figurative, idiomatic, and technical meanings.
 - LA.B.2.4.3** write fluently for a variety of occasions, audiences, and purposes, making appropriate choices regarding style, tone, level of detail, and organization.
 - LA.C.3.4.4** apply oral communication skills to interviews, group presentations, formal presentations, and impromptu situations.
- 6. Demonstrate knowledge of varied types and sources of financial aid to obtain assistance for postsecondary education.**
- 7. Develop a personal education and career plan.**